

## African American Alliance Fund Grant Report Guidelines

This report is intended to be a depiction of what your organization was able to accomplish with the grant funds awarded. This information will be shared with the donor advisors who recommended the grant. Please complete the information in the table and answer the questions. The report should be 1-2 pages. Email reports to [mchavez@oc-cf.org](mailto:mchavez@oc-cf.org).

<b>Organization Name:</b>	
<b>Grant Amount/Purpose:</b>	
<b>Report Time Period:</b>	

- Provide a brief description of the program for which your organization received funding and the impact of this funding to date.
  
- Please describe your successes as well as any obstacles encountered and how they were addressed.
  
- Unduplicated Number of People Served
  
- Please provide an example of a success story in working with an individual who was directly impacted by your program.
  
- Provide a financial summary of how the grant funds were used
  
- Provide a brief description of how your organization would use a similar amount of funds if it were to receive additional grants in future years.
  
- Optional: Send photos of program work. (no more than 2)