

## African American Alliance Fund Grant Report Guidelines

This report is intended to be a depiction of what your organization was able to accomplish with the grant funds awarded. This information will be shared with the donor advisors who recommended the grant. Please complete the information in the table and answer the questions. The report should be 1-2 pages. Email reports to [mchavez@oc-cf.org](mailto:mchavez@oc-cf.org).

<b>Organization Name:</b>	
<b>Grant Amount/Purpose:</b>	
<b>Report Time Period:</b>	

- Provide a brief description of the purpose for which your organization received funding and how the funds were spent. Please list any professional development programs and opportunities that you were able to participate in as a result of this funding.
  
- How have these professional development opportunities increased your network or helped establish new partnerships to support your organization’s work?
  
- Please describe your successes as well as any obstacles encountered and how they were addressed.
  
- Provide a brief description of how your organization would use a similar amount of funds if it were to receive additional grants in future years.
  
- Optional: Send photos of any opportunities facilitated by this grant funding. (no more than 2)